

Date: 12 October 2015



District Council

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Dear Councillor K Beaty

Leader Portfolio Holder Meeting Agenda - 20 October 2015

A meeting is to be held with Officers at 1.00 pm, on Tuesday, 20 October 2015, in the Chief Executive's Office - Town Hall to consider the following matters:

1 Declarations of Interest

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary interests and any other registrable interests, in any matter to be considered or being considered.

2 Leader Portfolio Plan 2015-2016 (Pages 3 - 8)

To consider report CE9/15 of the Chief Executive which is attached and which sets out the key objectives and targets for 2015-16.

RECOMMENDATION: that the Portfolio Plan is approved.

Yours sincerely

P G Foote
Director of Corporate and Legal Services

Democratic Services Contact: Lauren Rushen

Encs

For Attention

Portfolio Holder – Councillor K Beaty

For Information by Email to: - All remaining Members of the Council

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Eden District Council

**Leader Portfolio
20 October 2015**

Leader Portfolio Plan 2015-2016

Reporting Officer: Chief Executive

Responsible Portfolio: Leader

1 Purpose of Report

- 1.1 To consider the Portfolio Plan.

2 Recommendation:

The Portfolio Plan is approved.

3 Report Details

- 3.1 Attached to this report is the draft Portfolio Plan which sets out, in particular, the key objectives and targets for 2015-16.

4 Policy Framework

- 4.1 The Council has four corporate priorities which are:

- Decent Homes for All
- Strong Economy, Rich Environment
- Thriving Communities
- Quality Council

5 Implications

5.1 Legal

- 5.1.1 There are no legal implications arising from this report.

5.2 Financial

- 5.2.1 Any decision to reduce or increase resources must be made within the context of the Council's stated priorities, as set out in its Council Plan 2015-19 as agreed at Council on 16 April 2015.

- 5.2.2 There are no proposals in the Plan that would reduce or increase resources. There will be financial implications on some of the issues which will be contained in reports as matters progress.

- 5.2.3 All activities will be contained within the budget set out in this Plan.

5.3 Equality and Diversity

5.3.1 The Council has to have regard to the elimination of unlawful discrimination and harassment and the promotion of equality under the Equality Act 2010 and related statutes.

5.3.2 There are no equality and diversity implications arising from this report.

5.4 Environmental

5.4.1 The Council has to have due regard to conserving bio-diversity under the Natural Environment and Rural Communities Act 2006.

5.4.2 There are no bio-diversity and sustainability issues arising from this report.

5.5 Crime and Disorder

5.5.1 Under the Crime and Disorder Act 1998 the Council has to have regard to the need to reduce crime and disorder in exercising any of its functions.

5.5.2 There are no crime and disorder implications arising from this report.

5.6 Children

5.6.1 Under the Children Act 2004, the Council has to have regard to the need to safeguard and promote the welfare of children in the exercise of any of its functions.

5.6.2 There are no child protection implications arising from this report.

5.7 Risk Management

5.7.1 The objectives take account of the responsibilities of the service and risks associated with them. The objectives, programmes and proposals seek to manage the risks to which the services are subject.

6 Reasons for decision/recommendation

6.1 To approve the draft Portfolio Plan.

R Hooper
Chief Executive

Governance Checks:

Checked by or on behalf of the Chief Finance Officer	✓
Checked by or on behalf of the Monitoring Officer	✓

Background Papers:

Contact Officer: R Hooper

Telephone Number: (01768) 212200

Portfolio Plan	Leader
Priority/priorities (general)	Thriving Communities Quality Council
Priority/priorities (detail)	Working in partnership, enabling communities to be active, secure, healthy and connected Delivering accessible, effective and value for money services
Year	2015-16
Portfolio Holder	Councillor Kevin Beaty
Lead Officer	Robin Hooper

This Portfolio Plan is a summary of key activities and priorities for 2015-16 and the resources available to meet them.

Responsibilities and Budget of the Portfolio

Service/Function	£	Department	Section
Emergency Planning	49,670	Finance	Director
Civic Duties	5,240	Corporate & Legal Services	Chief Executive's Secretary
Communication Services	24,810	Communities	Communities

Outside Bodies

Cumbria Leadership Board
Cumbria Local Enterprise Partnership
District Councils Network Executive
Joint Cumbrian Districts
Local Government Association
North West Local Authorities Employers Association

Key Policies and Plans Relevant to this Portfolio

Council Plan 2015-2019
Communications Strategy
Media Relations Protocol of Eden District Council
Equality and Diversity Policy

Action Plan - 2015-16 for Leader Portfolio

ObjectiveTC6: Support improved communication with and for rural communities including the roll-out of high speed Broadband.

Strategic action	Delivery action	Target/measure	Progress at 30 September 2015	Outturn - progress at 31 March 2016	Reason for any under performance and revised target date
TC6a: Actively engage and consult with parish and town councils and community groups to improve communication and ensure their concerns and aspirations are heard and taken account of in decision making	A revised Portfolio Holder role has been produced and Councillor Slee appointed.	To determine number of Town and Parish Councils that want to progress with devolution			
	An Advisory Group of five Members to support him has been appointed				
	A consultation process has now commenced				

Action Plan - 2015-16 for Leader Portfolio

Objective QC4: Ensure resilient finances through sound financial management and innovative income generating activities.

Strategic action	Delivery action	Target/measure	Progress at 30 September 2015	Outturn - progress at 31 March 2016	Reason for any under performance and revised date when target will be met
QC4a: Ensure any projected deficit is funded without having to withdraw more from our reserves than we have agreed in our 'Council's Reserves Policy' when setting the budget for each year	Monthly review of budgets	Assessing actual spend against budgets for the period			
QC4b: Investigate the feasibility of a range of projects which could potentially generate additional income for the Council	Continual review of opportunities	To identify up to four new projects which are income earning for implementation			